

Date: dd / mm / yyyy

**Portfolio Manager
Shanta Equity Limited**

The Glass House (Level 4)
S.E (B)-2, 38 Gulshan Avenue
Gulshan-1, Dhaka-1212

Subject: Conversion to Non-Margin account.

Dear Sir,

I/we, Mr./Ms. and
Mr./Ms. is/are
maintaining a Non-Discretionary Portfolio Management Account (NDPM) Ewith
Shanta Equity Limited (SEL).

Currently, I am not interested to avail margin loan facility on my portfolio. So, I request you to convert my
mentioned account to Non-Margin as per your policy. For that, I have adjusted all the loan and charges.

Appreciate your kind consideration.

Name (Principal Applicant) :

Contact No. :

Address :

OFFICE USE ONLY

Signature verifier	Approver